

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
DECEMBER 14, 2004**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, December 14, 2004 in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Mayor William J. Schmitt who presided called the meeting to order at 8:00 a.m.

ANNOUNCEMENT

Mayor Schmitt asked if all bids had been submitted and said the time for receiving sealed bids was closed.

ROLL CALL

Mayor William J. Schmitt	present
Board member Victor J. Knies	present
Board member Thomas R. Schmidt	present

Also present were Police Chief Richard Gunselman, Building Commissioner David Seger, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety Director Charles Schneider, Fire Chief Kenneth Hochgesang (arrived at 8:10), City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita Boehm.

Clerk-Treasurer Juanita Boehm announced that a majority of the board members must be present for a quorum. All three board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all present to join him in the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on November 23, 2004. A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the minutes as presented. Motion carried 3-0.

COMBINATION SEWER VACUUM TRUCK

City Attorney Sandy Hemmerlein announced that a "Notice to Bidders" had been published in "The Herald" on November 27, 2004 and December 4, 2004 for a Combination Sewer Vacuum Truck for the Street Department. Hemmerlein opened and publicly read two sealed bids. Both bids included a non collusion affidavit and the bid from Best Equipment included a bid bond. The bids were as follows:

Deeds Equipment Co., Inc.

Base Bid

One new Vactor 2110 Combination Sewer Cleaner mounted on a new Sterling chassis from Ruxer Ford	<u>\$202,586.00</u>
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Alternate Bid

One new Vactor 2110 Combination Sewer Cleaner
mounted on a new Sterling chassis from Vactor stock
pool \$199,987.00

Best Equipment Co., Inc.

Bid Price

Sewer Cleaner Body and Chassis Together \$201,800.00

Alternates

Root cutter kit with saws \$ 1,113.00

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to take the bids under advisement and have the Street Commissioner report back at the next Board of Public Works and Safety meeting on December 28, 2004. **Motion** passed 3-0.

SEALED BIDS FOR MATERIALS - 2005

City Attorney Sandy Hemmerlein announced that a "Notice to Bidders" had been published in "The Herald" on November 27 and December 4, 2004 for Materials for 2005. Hemmerlein then opened each bid by item number and bidder, and publicly read each detailed bid.

The following items were included with the sealed bids:

Cave Quarries Inc	Bid Bond/Non-collusion affidavit
Mulzer Crushed Stone Inc	Bid Bond/Non-collusion affidavit
IMI Southwest, Inc.	Bid Bond/Non-collusion affidavit
Central Concrete Supply, LLC	Bid Bond/Non-collusion affidavit
Ackerman Oil Co	Bid Bond/Non-collusion affidavit
Dubois County LLC	Bid Bond/Non-collusion affidavit
Bob Luegers Motor/cashier's check for \$1	Non-collusion affidavit
Uebelhor & Sons Inc	Non-collusion affidavit
Ruxer Ford Lincoln Mercury	Non-collusion affidavit
Sternberg Chrysler Center	Non-collusion affidavit

ITEM #1 **CRUSHED STONE**

1-A FOB City stockpile at City Garage, 10,000 tons or less.

Bidder's Name	Mulzer Crushed Stone*	Cave Quarries
<u>Sizes</u>	<u>Price Per Ton</u>	<u>Price Per Ton</u>
23	7.65	7.25
53	7.65	7.25
73	7.65	7.25
02	8.20	7.95
05	8.20	7.95
07		8.10
08	9.25	8.20
09	9.70	8.45
11		8.60
11A	10.20	
11B	No Bid	8.00

12	11.05	8.50
Sand		7.50
Sand #23	8.15	
Rip-rap	10.70	8.95
Fill (sand)	7.40	6.65
#92	7.60	

1-B FOB suppliers stockpile, loaded on City trucks and weighed, 10,000 tons or less.

Stockpile location	Mulzer Crushed Stone Maltersville Yard	Cave Quarries S. Newton, Cathy Lane, Meridian Rd
	Sizes	Price per Ton
	23	7.60
	53	7.60
	73	7.60
	02	8.10
	05	8.10
	07	8.25
	08	8.85
	09	9.10
	11	9.00
	11A	9.80
	11B	No bid
	12	10.65
	Sand	9.40
	Rip-rap	9.80
	Fill (sand)	7.80

A **motion** was made by Thomas Schmidt and seconded by Victor Knies to take the bids under advisement and have the Street Commissioner report back at the next Board of Public Works and Safety meeting on December 28, 2004. **Motion** passed 3-0.

ITEM #2 CONCRETE & FLOWABLE FILL

FOB to various locations throughout the Corporate Limits of the City of Jasper (50 C.Y. pours or less)

Bidder's Name	IMI Southwest Inc.	Central Concrete Supply
Material	Net Price per Cubic Yd.	Net Price Per Cubic Yd.
5 Bag Mix	\$70.00	\$73.00
5-1/2 Bag Mix	\$72.00	\$75.00
6 Bag Mix	\$74.00	\$77.00
3000 PSI	\$66.00	\$70.00
3500 PSI	\$68.00	\$72.00
4000 PSI	\$70.00	\$74.00
Flowable Fill	\$45.00	\$51.50
Calcium Chloride per yd. %	\$2.50	\$ 2.00
Low-Chloride Accelerate	\$3.00 per yd. per %	
Winter Heat Charge	\$2.00 per yd.	

Comments

IMI Southwest Inc.

1. All prices net
2. Any extra additives or admixtures or special items will be extra.
3. Small Load Charge – No Charge – applies to loads less than 3 Cubic Yards

Central Concrete Supply

1. All prices net.
2. Small Load Charge - \$40.00 applies to loads less than 2 Cubic Yards

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to take the bids under advisement. **Motion** passed 3-0.

ITEM #3 GASOLINE REGULAR UNLEADED – ALL GRADES

Bidder to state octane. 20,000 gallons or less.

<u>Ackerman Oil Co. & Circle A Marts*</u>		<u>Dubois County LLC**</u>	
<u>Price Per Gallon</u>	<u>Octane</u>	<u>Price per Gallon</u>	<u>Octane</u>
1.157	87	1.22	87
1.197	89	1.254	89
1.267	93	1.305	92

*Prices exclude taxes and are subject to change in accordance with changes in Ackerman Oil's cost.

** No taxes are quoted

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt, to accept the low bid submitted by Ackerman Oil Co. for Item #3. Motion carried 3-0.

ITEM #4 DIESEL FUEL PREMIUM GRADE (LOW SULFUR) CLEAR, UNDYED

Premium diesel 25,000 gallon or less. 50 cetane. Price per gallon to include the 40% blend. Delivery to Jasper Street Dept. Tank.

<u>Ackerman Oil*</u>	<u>Dubois County LLC**</u>
<u>Price Per Gal 50 Cetane</u>	<u>Price Per Gal 50 Cetane</u>
1.300 summer blend	1.42 summer blend
1.399 winter blend	1.486 winter blend

*Prices exclude taxes and are subject to change in accordance with changes in Ackerman Oil's cost of product.

** No taxes are quoted

A **motion** was made by Thomas Schmidt and seconded by Victor Knies to accept the low bid from Ackerman Oil for Item #4. **Motion** passed 3-0.

ITEM #5 SUPPLY 500 GALLON OR MORE OF ALL GRADES OF GASOLINE OR DIESEL

FOB supplier's location. Access to fuel 24 hours per day, every day of the year.

Bidder's Name

Ackerman Oil Co.

<u>Description</u>	<u>Price</u>
Vehicle card fee, per month	No per card fees, but fee of \$10/month/account

Regular unleaded, 87 octane	1.679 less taxes
Premium unleaded, 91 octane	1.839 less taxes
No. 2 diesel fuel, 40% winter blend	1.999 less taxes

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to accept the bid submitted by Ackerman Oil Co for Item #5. **Motion** carried 3-0.

ITEM #6 TOWING OF ILLEGALLY PARKED & ABANDONED VEHICLES

	BOB LUEGERS MOTORS	UEBELHOR & SONS
<u>Type of Vehicle</u>	<u>Price Per Tow</u>	<u>Price Per Tow</u>
Cars	0	0
Cars moved with dolly	0	0
Trucks - under one ton	0	0
Trucks - one ton and over	0	0

	RUXER FORD	STERNBERG
<u>Type of Vehicle</u>	<u>Price Per Tow</u>	<u>Price per Tow</u>
Cars	0	0
Cars moved with dolly	0	0
Trucks – under one ton	0	0
Trucks – one ton and over	0	N.A.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to accept all four bids received for Item #6 and assign on a rotating basis and availability of a wrecker. **Motion** passed 3-0.

COMPACTION ROLLER

City Attorney Sandy Hemmerlein opened the following quotes for a Tandem Drum Vibratory Roller for the Street Department. The quotes were as follows:

<u>Diamond Equipment, Inc.</u>	<u>Southeastern Equipment Co., Inc.</u>
Base Bid <u>\$19,499.00</u>	Base Bid <u>\$22,461.00</u>

<u>K & W Equipment Co.</u>	<u>Americon</u>
Base Bid \$33,555.00	Base Bid \$13,721.69
Discount <u>\$12,000.00</u>	Discount <u>\$ 2,240.73</u>
Total \$21,555.00	Total \$11,480.96

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to take the quotes under advisement and have the Street Commissioner review. **Motion** passed 3-0.

DEMOLITION – 222 S. JACKSON STREET BUILDING

City Attorney Sandy Hemmerlein opened the following quotes for demolition of the city-owned building at 222 S. Jackson Street. The quotes were as follows:

<u>Contractor</u>	<u>Contract Price</u>
Knies Construction, Inc.	\$ <u>5,730.00</u>
Scott J. Knies Excavating	<u>\$10,000.00</u>
Durcholz Excavating & Construction	\$ <u>6,750.00</u>

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to have the City Engineer review the quotes and report back before the end of this meeting. **Motion** passed 3-0.

VEHICLE STORAGE BUILDING

Street Commissioner Raymond Eckerle presented a Change Order in the additional amount of \$3,222.50 for the Vehicle Storage Building. He explained that a track hoe with operator was needed to excavate out unsuitable materials at the site and that the street department did not have the necessary equipment.

A **motion** was made by Victor Knies and seconded by Mayor Schmitt to approve the Change Order for an additional amount of \$3,222.50 for the Vehicle Storage Building. **Motion** passed 3-0.

ELEVATING PLATFORM TRAILER

Street Commissioner Raymond Eckerle presented the following quotes for an Elevating Platform Trailer. He stated that there was money in the budget for this item. The quotes were as follows:

<u>Supplier</u>	<u>Price</u>
Advance Metalworking Co., Inc.	\$12,289.75
Gudorf Supply	\$ 8,756.22
Runyun Equipment Rental	\$ 6,340.40

During discussion, the Street Commissioner explained that the trailer from Advance Metalworking Co., Inc. elevates to dock level, which is not necessary. He said the other two quotes met specifications. Eckerle recommended the low quote of \$6,340.40 from Runyun Equipment Rental.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to accept the low quote from Runyun Equipment Rental of \$6,340.40 for an Elevating Platform Trailer. **Motion** passed 3-0.

BRENTWOOD SUBDIVISION- PHASE I

Ken Brosmer, Brosmer Land Surveying, sought final plat approval for Phase I of Brentwood Subdivision. Thomas Schmidt stated that the Planning Commission had approved the plat at their last meeting. City Engineer Chad Hurm stated that an existing sewer line was to be re-routed.

A **motion** was made by Mayor Schmitt and seconded by Victor Knies to accept the plat known as Brentwood Subdivision. **Motion** passed 3-0.

TRAILBLAZER SIGN PROGRAM

Mayor Schmitt presented a letter from Morphe Construction, Inc., of Indianapolis, Indiana, requesting permission for signage at the intersection of SR164 and Meridian Road. Dave Newman, representative of Morphe Construction, explained the Tourist Oriented Directional Signage program. He said the signs are Indiana Department of Transportation regulated signs governed by 105 IAC 9-4. He said the sign would direct tourists on the most direct route to Sultan's Run Golf Course. There followed much discussion about the exact location for placement of

the sign. It was subsequently determined that the location would be on old SR162 (Third Avenue) and not SR164. Mayor Schmitt requested City Engineer Chad Hurm accompany Mr. Newman to review the location for placement of the sign.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the request of Morphe Construction, Inc. to install an Attraction Tourism Sign on Third Avenue and Meridian Road, subject to the proper placement of the sign approved by the City Engineer. **Motion** passed 3-0.

POLICE REPORTS

Police Chief Richard Gunselman presented to the board for its review the following reports.

Jasper Police Department November Activity Report
Jasper Police Department November Vehicle Maintenance Report

Police Chief Gunselman reported that gas prices and maintenance costs are up and activity is up.

ANNUAL RAFFLE

Fire Chief Kenny Hochgesang presented a \$5,000 check from the Jasper Volunteer Firemen's Association, Inc. for the Fire Truck Donation Fund. He explained that the money was from the proceeds of the annual raffle.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to accept the \$5,000 donation from the Jasper Volunteer Firemen's Association, Inc. for the Fire Truck Donation Fund. **Motion** passed 3-0.

Holiday Safety Tips. Fire Chief Hochgesang reported that the Fire Department had placed an advertisement in "The Herald" suggesting safety tips during the holidays.

Roof Rescue. Fire Chief Hochgesang reported on a recent roof rescue by the Fire Department at MasterBrand Cabinets.

STORM DAMAGE MONEY

Personnel/Safety Director Charles Schneider reported that the Federal Emergency Management Agency has approved a reimbursement of 75 percent of cleanup costs from the storm of July 13, 2004. In addition, Schneider stated that an additional amount of \$1,666.53 would be presented for administrative costs. He stated that the city would receive a total amount of \$43,329.70, which is 75% of the total claims, plus the \$1,666.53 for administrative costs. He stated that recovery costs for eligible claims were \$55,550.88. Schneider presented a check in the amount of \$29,972.36 from the State Emergency Management Agency, who dispenses the federal funds. He said this amount is for claims submitted to date. He said an additional check in the amount of \$13,357.36 would be received after all repairs and documentation have been completed.

DEMOLITION – 222 S. JACKSON STREET BUILDING

City Engineer Chad Hurm reported that he had reviewed the quotes for the demolition of the building at 222 S. Jackson Street. He said all quotes had met the specifications. City Engineer Hurm recommended accepting the low quote of \$5,730 from Knies Construction.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to accept the low quote of \$5,730 from Knies Construction for demolition of the city building at 222 S. Jackson Street. **Motion** passed 3-0.

Meridian Road. City Engineer Hurm reported that the widened portion of Meridian Road has been paved.

WALKING PATH

City Engineer Chad Hurm reported that the city had been awarded a Transportation Enhancement Grant for a multi-use path around the city. Hurm requested permission to hire the engineering firm of Clark Dietz, Inc., from Evansville to help design the city's portion of the path in an amount not to exceed \$61,810.90. He explained that Clark Dietz, Inc. had filled out the grant application for the City.

During discussion, City Attorney Sandy Hemmerlein commented that Clark Dietz, Inc. have requested some changes from the standard contract form. Mike Feltz, representative of Clark Dietz, Inc. was present. Mr. Feltz explained what services would be given and explained that Indiana Department of Transportation is the lead agency for the project. Mayor Schmitt also requested that the amount be rounded off to \$61,810.00.

A **motion** was made by Victor Knies and seconded by Mayor Schmitt to authorize the Mayor to enter into an agreement with Clark Dietz, Inc., for design services for a multi-purpose walking path, provided contract terms can be agreed upon and that the amount will not exceed \$61,810.00 **Motion** passed 3-0.

CONTRACT-DCCF

City Attorney Sandra Hemmerlein presented a contract between the Dubois County Community Foundation and the City of Jasper for renting the city's property at 323 E. 6th Street. She explained that the same terms are in the agreement as last year and that the agreement would be for a period of one year from December 21, 2004 through December 20, 2005.

A **motion** was made by Victor Knies and seconded by Thomas Schmidt to approve the agreement between the Dubois County Community Foundation and the City of Jasper for leasing the property at 323 E. 6th Street from December 21, 2004 through December 20, 2005. **Motion** passed 3-0.

CLAIMS

Claims against the City from November 5, 2004 through December 9, 2004 were presented and examined by the board. Those claims found to be just, due, and owing were approved upon **motion** by Thomas Schmidt and seconded by Victor Knies. Motion carried 3-0.

ADJOURNMENT

There being no further business to come before the board, a **motion** was made by Victor Knies and seconded by Thomas Schmidt to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:34 a.m.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Cynthia Kluemper, Recording Secretary